

## **Jr. Executive**

### **Akij Capital Management Limited**

Vacancy: Not specific

#### **Job Context**

**Akij Capital Management Limited**, a sister concern of Akij Group and one of the most reputed brokerage houses in Bangladesh is looking for competent, energetic, dynamic and forward-looking Executives with the following qualifications:

#### **Job Responsibilities**

- To meet our continuous expanding business growth, we are looking for the capable, competent, qualified as well as ambitious personnel to fill out the above position.
- Executing trades for customers.
- Marketing & Communicating with Clients.
- Exceptional ability to promote company success by being courteous to customers, company associates, through a professional appearance and by having a positive attitude.
- New Client acquisition from open market.
- Generating and achieving brokerage targets.
- Offering high quality customer service in a professional manner.
- Maintaining and developing relationships with existing customers in person.
- Complying with all rules, regulations of BSEC, DSE & CDBL.
- Any other responsibilities assigned by the Management

**Employment Status:** Full-time

**Workplace:** Work at office

#### **Educational Requirements**

- Bachelor of Business Administration (BBA), Master of Business Administration (MBA)
- BBS, BCom, MCom
- Skills Required: Capital Market/ Investment Banking, Computer skill, Customer Service

### **Additional Requirements**

- Age 22 to 30 years
- Only males are allowed to apply
- Must be proactive, hardworking, self-motivated, target oriented and ability to work under pressure.
- Candidate should have knowledge on Capital Market
- Candidate should be religious.

### **Job Location**

Jashore, Mymensingh, Rangpur, Tangail, Dhaka (Adabor, Mirpur, Mohammadpur, Motijheel, Rampura, Tejgaon, Uttara)

### **Salary**

Negotiable

### **Compensation & Other Benefits**

- T/A
- Salary Review: Yearly
- Lunch Facilities: Partially Subsidize
- Festival Bonus: 2

